

DATE: March 1, 2004

TO: Prospective Home Care Contractors

FROM: Dick Tarr  
Program Specialist for Home Care

SUBJECT: **MEDICAID/COPEs PERSONAL CARE CONTRACT AWARD PROCESS**

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Thank you for your interest in providing Medicaid and COPEs Personal Care ("home care") services for the City of Seattle Human Services Department throughout King County, Washington. Please be advised that the City of Seattle awards contracts in this area through a Request for Qualifications ("RFQ") process once every four (4) years.

The last RFQ was conducted in early 2003. The next RFQ process may be conducted in early 2007 for the possible award of a contract(s) to be effective July 1, 2007. If you wish to view details of the concluded 2003 home care RFQ, please visit the following URL on the City of Seattle Human Services Department web site:

<http://www.seattle.gov/humanservices/aging/News&Events/2003/HomeCareRFQ.htm>

Please be advised the City of Seattle Human Services Department, Aging and Disability Services Division currently contracts with 18 licensed home care agencies to provide COPEs and Medicaid Personal Care throughout King County. The above-noted 2007 home care RFQ will be conducted subject to the availability of public funds, continued program authorization by the Washington State Legislature and any additional identified need to ensure client choice per federal Health Care Financing Administration Medicaid regulations.

In closing, please bear in mind that the RFQ process information contained on the above-noted website was accurate as of May, 2003. It is subject to change. There is no guarantee that future RFQ processes and/or documentation will replicate the current website information. Finally, as with the solicitations for all human services contracts, the City of Seattle reserves the right to award one, more or no contracts as the result of any future home care RFQ.

If, after reviewing the information contained on the above-noted website, you wish to be notified of the next home care RFQ process, please send a letter of request to the address on this letterhead in care of the Program Specialist for Home Care.

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